

## Application process

- **What entry requirements need to be provided?**

The admission to the master programme is granted on the grounds that a bachelor programme of at least 3 years duration in Geology, Chemistry, Physics, Engineering or other related degrees at an accredited institution in or outside Germany has been completed.

If you haven't completed your bachelor degree by the application deadline you need at least 150 ECTS credits from this study programme which have to be proofed by a transcript of records that also contains the total average grade reaches so far (e.g. CGPA). Please note that in case of admission to the master programme the final Bachelor's degree must be sent to us as soon as you receive it (latest by November 15<sup>th</sup>).

- **What is a certified copy?**

A certified copy is a copy of an original document that has been authorized (or stamped) by your university or a notary public as being a true copy of an original.

Please note:

- Certified copies must include original signatures and stamps (we cannot accept a copy of a certified copy)
- The certification must be on the actual copy, not on another page attached to the copy
- Every page must be separately certified (if the document has more than one page)

- **Why do I need to submit certified copies and not the original documents?**

When you submit documents to us, they become the property of the Georg-August University of Göttingen and will not be returned. Therefore, you should only send certified copies.

- **How do I get a document certified?**

You will need to take the original documents to your university or a notary public. They will photocopy and certify them.

Please note:

- Certified copies must include original signatures and stamps (we cannot accept a copy of a certified copy)
- The certification must be on the actual copy, not on another page attached to the copy
- Every page must be separately certified (if the document has more than one page)

- **What documents do I need to submit with my application?**

- a. Application form
- b. Bachelor degree (certified copy)
- c. Transcript of Records (certified copy)
- d. Curriculum Vitae (use EUROPASS CV)
- e. English test certificate (certified copy)
- f. Letter of motivation

- **Do Chinese, Mongolian and Vietnamese students need to submit the APS certificate?**

Yes, the APS certificate is necessary for Chinese, Mongolian and Vietnamese students for an application to the master programme. Otherwise we cannot accept or process the application.

- **Are there different deadlines for students from a non-EU / EU country?**

Yes, there are. Closing date for non-EU applicants is on April 15 (application period starts on January 01). For EU applicants closing date is on July 01 (application period starts on April 15).

- **Can I submit an application after the application deadline?**

No, we will not accept late applications.

- **How much are the semester fees?**

The dues and fees for the semester are listed [here](#).

## English language requirements

- **Which English proficiency exam scores are necessary if English is not my native language?**

We will accept the tests listed below, provided that they have been completed no more than two years prior to enrolment. We do not accept any other certificates.

- Cambridge Certificate in Advanced English
- Cambridge Certificate of Proficiency in English
- "International English Language Testing System" (IELTS): at least score 6
- "Test of English as a Foreign Language (TOEFL iBT)": Paper based: at least 550 / Computer based: at least 220 / New internet based: at least 80
- UNICert of grade III
- C1-Certificate CEF (Common European Framework)

- **I have a bachelor's degree that was taught entirely in English, does this exempt me from the English test?**

No English test is required for Applicants from listed countries [\[see this table\]](#) who had an English speaking university education. An official confirmation of the institution is necessary.

## Educational documents

- **What is a transcript?**

A transcript is a list of all the courses you have taken with the result you obtained and the credit value of each course.

- **Do I need to submit a high school transcript?**

No, we do not need a high school transcript. You have to send a certified copy of your Bachelor degree.

- **Do I need to have my educational documents (Bachelor degree, transcript of records) officially certified?**

Yes, you do. Copies of educational documents must be officially certified either by the institution that granted you the documents or by a notary public.

- **I haven't completed my bachelor degree by the application deadline. What should I do?**

You need at least 150 ECTS credits from this study programme which have to be proofed by a transcript of records that also contains the total average grade reaches so far (e.g. CGPA). Please note that the final Bachelor's degree must be sent to us as soon as you receive it (latest by November 15<sup>th</sup>).

## Selection procedure and admission

- **How do I know if my application is received correctly?**

All candidates obtain a confirmation via email when all the required documents for application are received at the secretary of the Dean of Study of the Faculty of Geoscience and Geography.

- **When will I get informed whether I have been admitted or not?**

The selection committee will select the candidates based on the result of the assessment of special suitability. For evaluation of candidate qualification a selection interview may be conducted. Due to the decision of the selection committee, the applicants will be informed as soon as possible by the staff of the university.

- **Can I defer my admission until next year?**

No, you cannot. If you for some reason do not accept your offer, you must apply again next year. Please inform us as soon as possible if you decide not to accept.

## Scholarships

- **How can I get a scholarship?**

Unlike other countries, German universities normally do not offer scholarships. The most important scholarship provider for international students is the German Academic Exchange Service (DAAD).

You can also apply for scholarships from politically-affiliated foundations, religious institutions and business organisations. The following link ([www.uni-goettingen.de/financing-studies](http://www.uni-goettingen.de/financing-studies)) will provide you with more information about various scholarship opportunities.